

**Minutes of the Committee Meeting of the Mid Sussex Triathlon Club  
Virtual Meeting via Zoom, 1/6/21 8pm**

<p><b>Committee Online Present:</b> Angela Murray- Chairman Esther Clutton- Secretary Clair Hunt- Treasurer Steve McMenamin- Head Coach Jo Fleming- Race Director Debbie Ware- Open Water Swimming Simon Barton- Membership Secretary Mike Hook- Webmaster Callum Murray- Juniors Hannah Droschler Social Secretary</p>	<p><b>Committee Apologies:</b> Mark Walton- Vice Chair Adam Bryant-Member without Portfolio (Welfare/Social) Jean Fish- Welfare/COVID Officer John Mactear -Member without portfolio (BAR Director) Roger Smith- Press officer Patrick Romano- Member without portfolio (Trifest/Duathlon Director) Adam Bryant-Member without Portfolio (Welfare/Social)</p>
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**2.Minutes of previous meeting. Accuracy and matters arising**

**3. New Committee Volunteers** - Zoe Deeley-IT and Carlos Castro- IT .**Action-** Mike to contact new volunteers for IT role with the possibility of splitting the role in two.

**4.Coaching and Training Matters (Steve Mcmenamin)** - Building on relationship with Burgess Hill Runners and possibility of sharing sessions. **Action-** Steve McMenamin to investigate further guest membership for BH runners to access spin class . **Action-** Confer with Lee Smith the details of the agreement and length of agreement. **Action-**Steve and Mike to confer on a referral code for the website.

Feedback on non coached sessions has been positive. **Action-** Steve to secure the Dolphin Thursday session.

**5.Juniors (Callum Murray)** Race date now in place for the 24th July at Ardingly College. Target Market 8-13 yrs (Yrs 3 - 8). **Action** -Callum to communicate with the 14 volunteers and organise payment for the event. **Action** -Esther to contact Ashley Mills/Zoe Froud at Oathall regarding places left for Yr 7/8.

**6.Welfare (Jean Fish/A Bryant ) Apologies.**

**7.Open Water Swimming (Debbie Ware) -Action-** receipt to Chris @Ardingly Activity Centre. Jo

Millington , Casey Floyd and Merrin Forbes make up the new OW swim committee. New systems in place are working well. Committee agreed that the cancellation policy should be kept as it is with up to a day before the event as the window for cancellation. Duty Man has been completed up to August.

**8.Events (Duathlon/Trifest/BAR) -Patrick Romano and John Mactear- Action for Patrick-** after the club event plans to be put in place for Duathlon/Trifest. **Action**-Patrick to confer with Mike Hook on subscription to the event.

**9.Club Race (Jo Fleming )** - Plans are well under way and most in place. 57 volunteers currently. Section Heads have all had a dry run through of the day. Further systems are in place to account for Covid regulation. **Action**- Jon Clark- Whats App group to be set up a week before the race for each section run/bike/swim/transition/finish/t/waves. **Action**- all-ideas for what to do with masks whilst racing.Suggestion to store in swimwear/trisuit.

**10.Kit - Mark Walton has very kindly accepted and taken on this role.**

**11. Club Website (Mike Hook) - Action-** Steve/Jo to email Mike updated Risk assessment documents.

**12.Membership (Simon Barton)** - Simon presented membership updates. 9 new members . 141 renewed. 37 have not renewed from last year. Old data from 2019/20 has been removed from the club system. **Action**- 2020/21 have 4 weeks to renew before data is removed from the system.

**Action**- Simon -Brighton Marathon Entry - 3 members have come forward .

**13.Treasurer Report- (Clair Hunt )-** -Healthy balance currently. Payments to come in from the club race and the Juniors.

**Action**- Callum to confer with Clair setting up a Balance Transfer to Junior's Account

**Action**-Steve to send in Coaching expenses

**14. Social Secretary (Hannah Droschler /Adam B) Action** - Hannah and Adam to organise event-3rd July @the reservoir for all club members. Partly to be able to welcome new members and partly to be able to thank volunteers for helping to run our club event on 13th June (Covid restrictions mean we will not be able to have our traditional pub gathering).

**15 Club Chair Report (Angela Murray )** Nothing that had not already been discussed. Next meeting is planned to be held at the Bent Arms, once again. **Action** - Hannah to book a table.

**16.AOB**

**16. Next Meeting - 5th July, 30th August, 11th October, AGM -22nd November, 14th December.**

